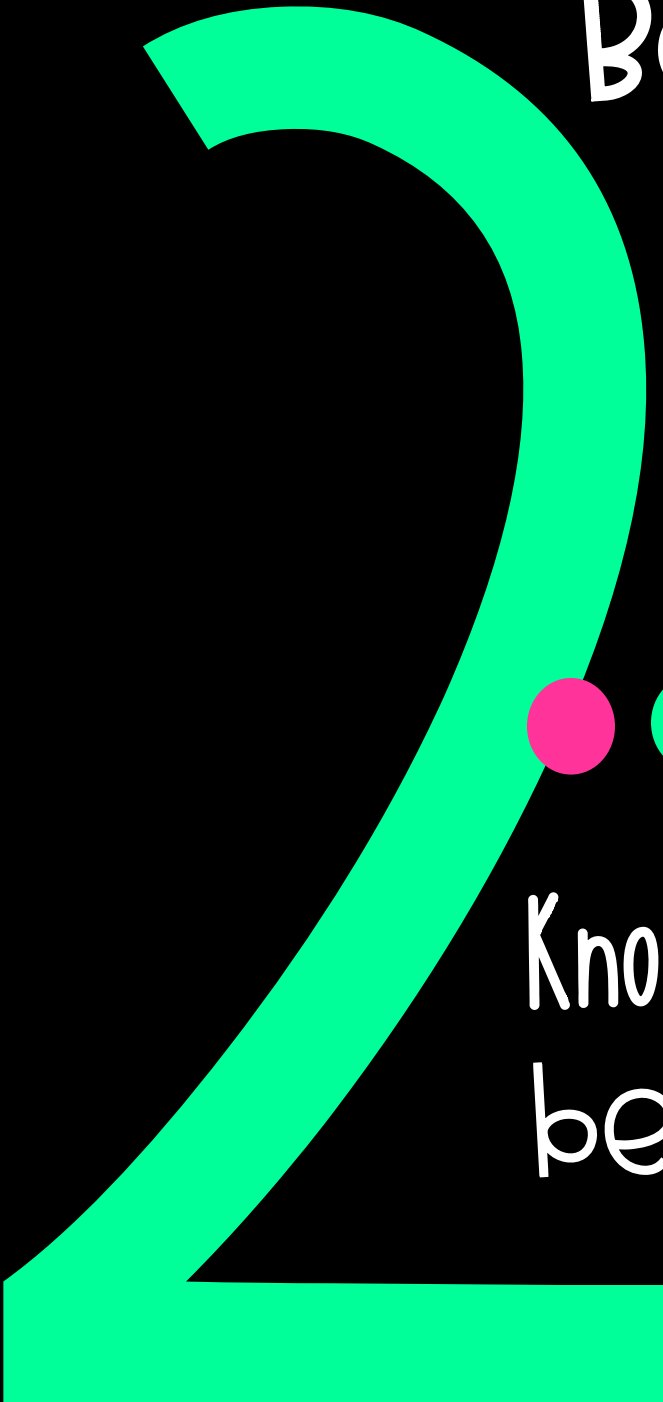


Be  
Proactive



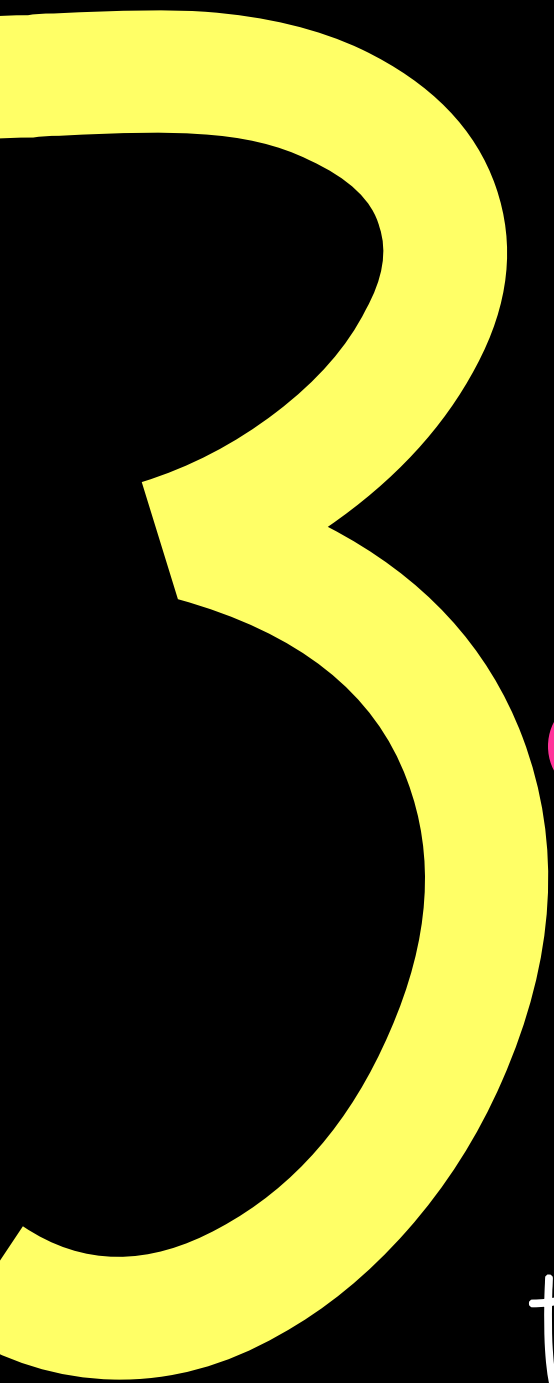
You Are  
in charge of  
*you*



Begin with  
the end  
in mind



Know what you want  
before you  
do it



Put first  
Things  
First



Do the  
important  
things first



Think  
Win  
Win



Find ways where  
everyone  
can win



Seek first to  
understand  
Then to be  
understood



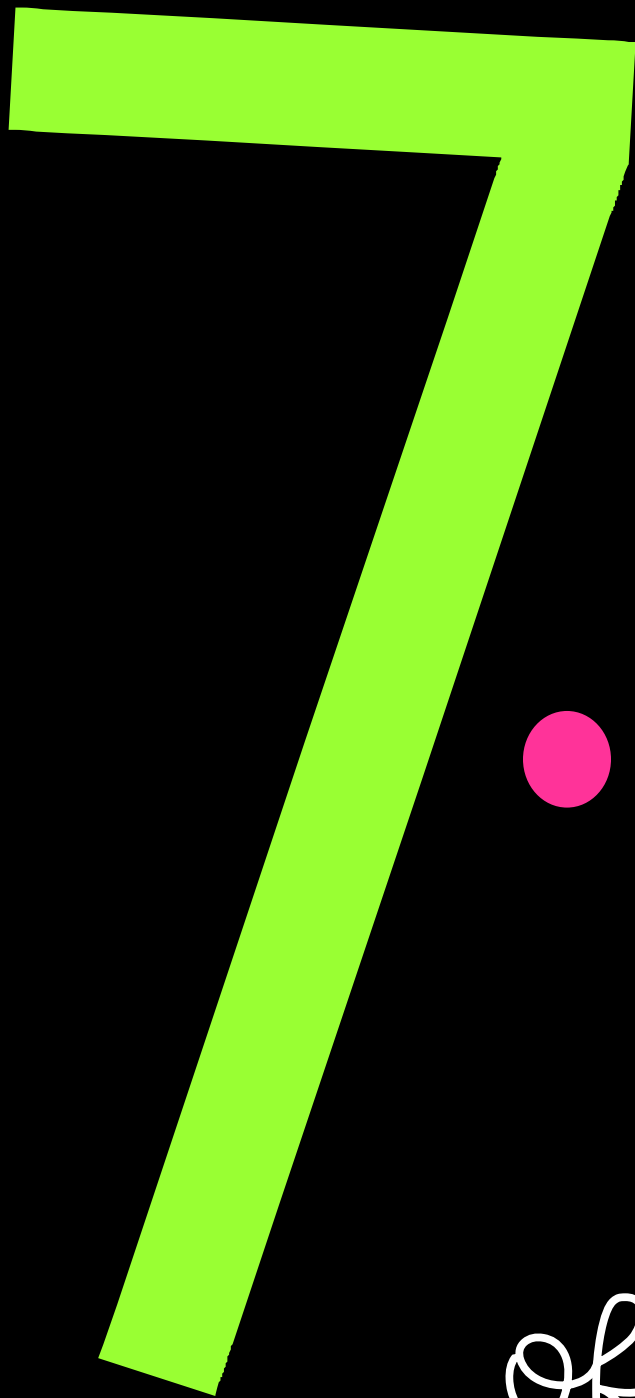
listen  
first  
then talk



Synergize



work  
together  
to do better



Sharpen  
the  
Saw



Take  
care  
of yourself